



# British Karate Kyokushinkai

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Dear Club Instructor/Secretary

## **BKK License System 2010/2011**

We have, in the last year, introduced a web-based system for License Applications and License Renewals. You will be aware that all existing Licensing Renewals will be due by 1<sup>st</sup> February 2010.

I am attaching all the relevant forms and expiatory notes. This is explained in detail on the enclosed schedule LS 2010.

Please read this carefully and if you have any doubts or questions please, please let me know! You can imagine the impact the system will have on our licensing officer if club secretary send incorrect payments etc – we have nearly 50 clubs and 1,700 members.

So before you renew or submit any license applications from 1<sup>st</sup> February 2010 check these carefully before sending to Barbara. If you have any doubts or questions her e-mail address is: [barbara.white97@btinternet.com](mailto:barbara.white97@btinternet.com)

I am also enclosing revised Forms BKK L1, L2, L3 and L4 – for your use from 1<sup>st</sup> February 2010. Please destroy all existing forms in your possession.

In conclusion if you are in any doubt before submitting forms to Barbara – please contact her BEFORE you send her the forms and payment.

Regards and best wishes

Liam Keaveney